

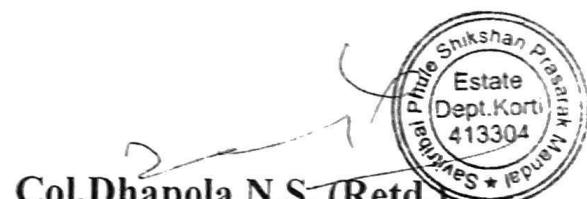
***SAVITRIBAI PHULE SHIKSHAN PRASARAK MANDAL***  
***Korti, Pandharpur, Tal.Pandharpur, Dist.Solapur- 413 304***

*Date: - 22/11/2012*

**CIRCULAR**

**Sub.: Revision of License Fees & Service Charges in respect of Staff Quarters/Single Accommodations.**

1. Circular received on above subject is attached herewith for implementation.
2. House Rent Allowance is not applicable to anyone staying in Staff quarter. Cases of exemption of HRA, if any, will be initiated by respective Heads of Institution through Campus Director, for the approval of the Hon'ble President.
3. Recovery/adjustment of License Fee & Service Charges for the month of Oct. 2012 will be made from the Salary of Nov. 2012.



**Col.Dhapola N.S. (Retd.)**  
**Estate / Security Manager**  
**SPSPM, Korti Pandharpur**

**To,**

Campus Director - for information please.

The Director / Principal,

1. SKN Sinhgad College of Engineering.
2. SKN Sinhgad Business School.
3. Sinhgad Institute of Computer Sciences.
4. Sinhgad Public School
5. Estate Officer



# SINHGAD TECHNICAL EDUCATION SOCIETY

(Regd. No. MAH / 7199-93 / Pune dt. 6/7/93 & F-8282 (Pune) dt. 12/8/93)



**PROF. M. N. NAVALE**  
M.E. (ELECT.) MIE, MBA  
FOUNDER - PRESIDENT

**Dr. (MRS.) SUNANDA M. NAVALE**  
B.A., M.P.M., Ph.D.  
FOUNDER SECRETARY

**DR. A. V. DESHPANDE**  
BE, ME (Computer Engg.) Ph.D.  
REGISTRAR

STES / Director / 2012-13 / 1188

Date : 16.11.2012

To,

All the Heads of Institutions of  
Sinhgad Technical Education Society

## REVISION OF LICENSE FEES & SERVICE CHARGES IN RESPECT OF STAFF QUARTERS / SINGLE ACCOMMODATIONS

1. Please refer to letter No. STES/Dir/Admin/2004-05/404 dated 15.01.2005.
2. It is hereby informed that, License Fees and Service Charges in respect of staff staying in Staff Quarter/Hostel Rooms/Halls has been revised as given below :-

### **(i) Employees working on regular scale salary and staying in staff quarter :-**

Type of Staff Quarter	Area in Sq. Ft. (Approx)	License Fees (Per Month)	Service Charges (Per Month)
I (3 BHK)	1653	500	150
II (2 BHK)	927	400	150
III (1 BHK)	623	250	150
IV (1 RK)	425	100	100
V. (2 BHK)	1353	500	150

### **(ii) Employees working on consolidated salary and staying in Staff Quarter :-**

Consolidated Salary	License Fees (Per Month)	Service Charges (Per Month)
Upto Rs. 3000/-	10% of consolidated salary	50/-
Rs. 3001 to 5000/-		100/-
Rs. 5001 to 7500/-		200/-
Rs. 7501 to 10,000/-		200/-
Rs. 10,001 & above	12% of consolidated salary	200/-

### **(iii) Employees staying in Hostel Room or Staff Quarter on sharing basis :-**

Employees	License Fees & Service Charges (Per Month)
Upto Gross Salary/ Consolidated Salary of Rs. 28,000/-	500/-
Above Gross Salary/ Consolidated Salary of Rs. 28,000/-	1500/-

*Hostel*



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REGISTRAR

-2-

(iv) Employees staying at Bachelor Hall or Non Standard Rooms on sharing basis :-

Employees	License Fees & Service Charges (Per Month)
Teaching / Non Teaching	200/-

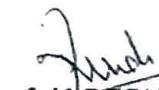
Hall

3. **Exemption from License Fees & Service Charges :-** Warden, Night Warden, Hostel Rector, Estate Officer, Resident Officer residing at Staff Quarters / Hostel Rooms / Halls should be exempted from License Fees & Service Charges only.

4. **House Rent Allowance will not be granted / entitled to any staff staying in Staff Quarters.** (In exceptional cases only, House Rent Allowance can be granted to staff staying in Staff Quarter only with the written permission from the H'ble President.)

5. These orders are issued on approval of the H'ble President and will be effective from 01 October 2012.

6. All other prevailing instructions issued earlier will remain same.

  
DR. A. V. DESHPANDE  
REGISTRAR, STES

Copy to :-

Director Campus / CEOs of all campuses of STES /SPSPM / SSPM / SYCSPM

For implementation and to distribute copy of this letter to all Colleges/Institutes/Schools/Offices of campus & submit receipt of the same within 02 days to this office.

Note :- These instructions are also applicable to all colleges/institutes/schools of SPSPM, Kamlapur/SSPM, Kondhapuri/SYCSPM, Mumbai



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FOUNDER SECRETARY

DR. A. V. DESHPANDE  
BE, ME (Computer Engg) Ph.D  
REGISTRAR

STES / Director / 2012-13 / 1205

Date : 05.12.2012

To,

All the Heads of Institutions of  
Sinhgad Technical Education Society

## AMENDMENT TO REVISION OF LICENSE FEES & SERVICE CHARGES IN RESPECT OF STAFF QUARTERS / SINGLE ACCOMMODATIONS

1. Please refer to Para 2 clause (ii) of this office letter No. STES/Director/2012-13/1188 dated 16.11.2012.
2. It is hereby informed that, **License Fees in respect of Employees working on consolidated salary and staying in Staff Quarters** has been amended as given below :-

(i) License Fees :-

Consolidated Salary	License Fees (Per Month) for all places / campuses/ institutions having HRA @ 20%	License Fees (Per Month) for all places / campuses/ institutions having* HRA @10%
Upto Rs. 3000/-	10 % of consolidated salary	5 % of consolidated salary
Rs. 3001 to 5000/-		
Rs. 5001 to 7500/-		
Rs. 7501 to 10,000/-		
Rs. 10,001 & above	12 % of consolidated salary	6 % of consolidated salary

(ii) Service Charges in respect of employees working on consolidated salary and staying in staff quarters will remain same.

3. All other instructions issued vide above mentioned letter under reference will also remain same.
4. These instructions are also applicable to all colleges/institutes/schools of SPSPM, Kamlapur / SSPM, Kondhapuri / SYCSPM, Mumbai.

  
DR. A. V. DESHPANDE  
REGISTRAR, STES

Copy to :-

Director Campus / CEOs  
of all campuses of STES /  
SPSPM / SSPM / SYCSPM

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